



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	PROF. SAMBHAJIRAO KADAM COLLEGE, DEUR
Name of the head of the Institution	DR BHARAT NAMDEO BHOSALE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02371254368
Mobile no.	9561005082
Registered Email	PRINCIPALPSKCD@GMAIL.COM
Alternate Email	MANOJGUJAR53@GMAIL.COM
Address	A / P DEUR TALUKA KOREGAON DISTRICT SATARA
City/Town	DEUR
State/UT	Maharashtra
Pincode	415524

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			DR MANOJ DASHARATH GUJAR																						
Phone no/Alternate Phone no.			02371254368																						
Mobile no.			9881752008																						
Registered Email			MANOJGUJAR53@GMAIL.COM																						
Alternate Email			PRINCIPALPSKCD@GMAIL.COM																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://www.pskcollegedeur.ac.in																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.pskcollegedeur.ac.in																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.34</td> <td>2008</td> <td>29-Jan-2009</td> <td>28-Jan-2014</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.52</td> <td>2015</td> <td>15-Nov-2015</td> <td>14-Nov-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.34	2008	29-Jan-2009	28-Jan-2014	2	B	2.52	2015	15-Nov-2015	14-Nov-2019
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1	B	2.34	2008	29-Jan-2009	28-Jan-2014																				
2	B	2.52	2015	15-Nov-2015	14-Nov-2019																				
6. Date of Establishment of IQAC			13-Jul-2009																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Orientation Programme</td> <td>25-Mar-2019</td> <td>25</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Orientation Programme	25-Mar-2019	25											
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Orientation Programme	25-Mar-2019	25																							

	1	
Green and Clean Campus	02-Oct-2018 1	250
Rain Water Harvesting	15-Jul-2018 1	100
Student Participation in Research	15-Jan-2019 1	15
MoUs	15-Aug-2018 1	100
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSQF	Community College	UGC	2018 5	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Monitoring new UGC approved course/s Timely submission of AQARs Executing AMCs
Surveying adjoining village under UBA schem submission of NIRF 2018

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Yes	Achieved
View File	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	22-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	07-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	<p>There is a Management Information System in place. The college continually maintains its data for activities like AISHE, NIRF, NAAC, ISO or Affiliation and LIC Committer visits. The annual audits also require the data. These are the broad areas where we work These things demand the system to maintains and update the information related to admissions, attendance, office management, accounts, student grievances, feedbacks, Transfer and Migration Certificates, etc. The college Miscellany collects and compiles the annual data for its publication. Modules currently operational: There is a A Square' Software for the Administrative Office which It helps to maintain daily receipts and payments. It also helps to maintain some significant office businesses like generating the Bonafide Certificate, Transfer Certificate, Migration Certificate, and other certificates. The major data to be compiled and analysed is that of admitted students.</p>
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The college admission process, these days, is performed online where the students are supposed to submit their details online on the web portal of the college as well as of the University. This data related to admissions, Eligibility forms, Scholarship Forms, internal evaluation and college activities can be retrieved whenever needed. The students' socioeconomic profile is submitted to different authorities which is maintained in the college office systematically. The data related to online Examination Forms, Hall Ticket, Online Question Papers etc. is maintained by the concerned committees. The Principal's Office, College Office, Departments, and Library are connected through LAN. It helps the users to access the available data.

Digital Display system (LFD): There are Large Format Display System where all important notifications, activities, examination related notices, and other such relevant information gets displayed. The concerned data is stored on the respective PCs.

eMedia: The routine communication is done in the email mode and we use social networking sites for contacting our students, staff and stakeholders to disseminate information and maintain contact records.

Academic and Administrative Committees: There are Committees for qualitative functioning where the coordinators have to report to the Head of the institution during the committee meetings. These committees, generally, maintains the Reports and Records. The proceedings of the meetings of committees are recorded systematically.

Majority of the data is available on the web <http://pskcollegedeur.ac.in>

The MIS for College Library:

- AutoLib NG software to deliver computerized services
- Various nformation services like IT Corner, Career Corner, Employment Outlook, Prabodhan Series, Commerce Updates, Motivational Frame and Bibliographic services delivered through emedia and the web <http://pskcdlibrary.webs.com>
- QR codes for quick access to the ebooks, ejournals, Syllabus, Question Papers
- Remote access to the online EResources provided through separate User ID Password for NDL, NLIST, JSTOR, etc.

accessed through INFED INFLIBNET • WhatsApp and email user groups for quick information services • Digital Attendance • Scanning and Indexing of selected reading material • OPAC and Inter Library Loan facility

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• There is a mechanism in place for delivery and documentation of the prescribed curriculum. • The faculty members provide individual and departmental time-tables and teaching plans to the students in advance. • The departmental and individual time-tables are displayed on the college Notice Boards at the beginning of the academic year. • The teaching plans strictly adheres to the given schedule. The time tables and teaching plans are also recorded for the documentation purpose in the departments. • Apart from lectures and seminars, the faculty attempt to enrich the academic delivery by the way of using PPPs, live support and streaming. • There is update classroom infrastructure with latest ICT tools such as power point presentations, smart boards, educational Audio-visuals, documentaries and YTDs for streaming. • This helps for effective academic delivery and enhancing student interest. • The study material, prepared as e-content and circulated as e-notes, is shared through emails and social networking. It helps students to get easy references to enrich the studied content. • There is a provision of remedial coaching for slow learners. Slow learners are identified by assessing their previous years' statement of marks. These identified students are asked to attend these special classes. We keep the track of their attendance and improvement. • This helps to make the curriculum delivery more holistic and effective. Moreover, the UG departments conduct sessions for ATKT students. • We also conduct structural Unit Tests and Tutorials which help to track the academic progress of students. It is accompanied by Group Projects and Classroom Seminars. It helps to develop cooperative learning among students • The Academic Calendar helps to plan and implement the departmental activities, helps to also enhances the overall function of the institute. • There is an Academic Calendar Committee to prepare the Academic Calendar. It asks UG departments to organize guest lectures every year, publish Wall Papers, go for site-visits, celebrate various days and activities, etc. • The Attendance Monitoring Committee, the Integrated Scheme of quality enhancement, and Teacher Guardian Scheme of the institute monitors the regularity and punctuality of students by taking a monthly review of students from the classroom attendance. Parents of the irregular students are communicated of the irregularity of their ward through this Scheme. • Teachers are encouraged to attend workshops regarding their revised syllabi organized by the University. It certainly helps our faculty to enrich their subject knowledge regarding the revised syllabus. • The teaching faculty, according to the UGC Regulations 2010, maintain Academic Diaries which are duly assessed and monitored by Head of the institute. These diaries help our faculty to track the ongoing progression of syllabus, the teaching methodologies adopted throughout the year and record specific achievements. • The Library has started providing QR Codes for allowing the students to get notes, question papers, syllabus and other reading material through online medium

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Food Processing and Preservation	Food Processing and Preservation	06/08/2018	180	Employability and Entrepreneurship	YES
Beauty and Wellness	Beauty and Wellness	06/08/2018	180	Employability and Entrepreneurship	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Part I All Subjects	20/06/2018
BCom	Part I All Subjects	20/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	105	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Abhinay Prashikshan Karyakram	01/08/2018	103
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Visit - Chavaneshwar	84
BA	Food Processing	45
BCom	Industry Visit - Parle G	15
BA	Industry Visit - Parle G	25
BA	Visit to Chh Shivaji Maharaj Museum	10
BCom	Trade Fair	50
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

• The institute obtains Annual Feedback through its web portal www.pskcollegedeur.ac.in. • The institute has designed a software for feedback mechanism. Vision Softwares, Satara maintain its link on the institutional website. Students, parents and alumni fill in 'The Feedback' by visiting the institutional web portal and the institution retrieves it through data capturing system. • As suggested by NAAC and a must thing for IQAC, the Feedback Committee receives the submitted forms based on teacher, programme, course curriculum, evaluation on teaching and overall impression about the institution. • The received feedbacks are systematically analysed and used for quality enhancement of the institution in the terms of teaching learning evaluation, academic growth, infrastructural development and the overall development. • The head of the institute plays a pivotal role by the way of putting his observations on comments over the analysed forms. The head communicates the strengths as well as the possible areas of improvement for a particular teacher. The head communicates his remarks with each teacher, motivating him/her to focus on areas where one needs to pay attention to. • The Feedback Committee, in consultation with the IQAC, plans for collecting feedback forms from the stakeholders. A specific time frame has been designed to fill up the online feedback forms where students, alumni, parents are supported with the institute's ICT department for online submission of feedback forms. College follows its preplanned schedule to fill in the forms where all stake holders are asked to go for it. The alumni meet, the parents meet and the other such gatherings are the occasions to operationalize the scheme. • We believe that Feedback Mechanism is a kind of proper Response System on the overall development of our institute and is helpful in developing our office services, library, sports and infrastructure facilities which help to develop our ambiance, infrastructure and the overall system. • We also receive feedbacks on various activities viz. Lead College Programmes, organized Seminars and Workshops, self funded and short term courses run by various departments, the NSQF programmes like Food Processing and Preservation, Beauty and Wellness etc. that helped to enhance the working strategies of our organization, content and hospitality etc. • The concerned Feedback Committee prepares a gist of feedback, asks for improvement from the concerned and then prepares the Action Taken Report on the findings from the feedback from various stakeholders (students, teachers, parents, alumni etc.). • After the analysis, the concerned committee organize meetings on the overall performance of the institution inviting the faculty members. The Head of the institute discuss the outcomes and impart suggestions for improving the quality of the faculty and the system. The head encourages the faculty who are continuously lagging behind in their performances and appreciates those who are doing well. • We have also started receiving the Exit Feedbacks from our outgoing students for the overall development of the institute. Their suggestions and impression are proving important for us.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, Hindi, English, History, Economics	480	380	380
BCom	Advanced Accountance	360	114	114
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	494	0	15	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	20	28	8	8	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A Teacher Guardian MENTORING scheme is in action to ensure that every student has a particular teacher who mentors and monitors the academic performance as well as wellbeing of the student and communicates regularly with the parents, to apprise them of their ward's performance and other related matters. TEACHER GUARDIAN regularly interact with his students and help them feel comfortable on the campus. This scheme is aimed to assist the students in their studies and monitor their performance regularly. The responsibilities allotted to TGs are as follows: 1. TG maintains all the records of students, such as attendance, marks/grade obtained in previous examination, achievements, extracurricular activities, and contact numbers in the format provided 2. TG records the attendance of students under his/her command 3. TG monitors academic performance of the students, pays special attention to slow learners 4. TG sends letters to parents regarding academic performance and attendance 5. In case of serious problems/issues/grievances/concerns, TG reports the matter forthwith to the Principal for immediate and timely redressal 6. TG ensures assistance to students in getting the scholarships, financial and other aid entitled under various schemes 7. In sum, TG provides parental mentoring to the students through establishing onetoone communication and rapport so as to feel them comfortable and stress free on the campus. In addition, TG provides counselling to assist students if they are facing stress and are getting mentally disturbed. Moreover, in order to monitor the regular attendance of the students, the institute has evolved the following mechanism: 1. There is an 'Attendance Monitoring Committee' comprising of all Heads of the Departments entrusting it with the responsibility of implementation and monitoring of the scheme effectively 2. The committee organise orientation for the faculty on the proper and effective implementation of the scheme and maintenance of record of attendance and the reports thereon 3. Attendance is recorded subjectwise and in the class itself in the format provided 4. Explanation is sought from the student who are found absent continuously for a week 5. At the end of each month, subject teacher submits the report to the respective head of the department on the defaulting students 6. The list of defaulters gets displayed on the notice board for the

information of the concerned students 7. In the middle of each term (August end and December end respectively), AMC sends letters to defaulting Students with a copy to their Parents informing them of the status of the attendance of their ward 8. At the end of each term (October and March respectively), AMC prepares the list of defaulters based on the monthly report and submit it to the Principal for further action 9. The Principal finalises the defaulters in consultation with the respective HoD and send letters to defaulting students and their parents informing them of final action as per the University ordinances.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
494	15	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
5	5	0	4	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Shivaji Uttam Chavare	Assistant Professor	D.Litt., University of Asia
2019	Dr. Dattatraya Jaysing Owale	Assistant Professor	Dr. A.P.J Abdul Kalam Lifetime Achievement National Award International Institute for Social and Economical Reforms, Bengaluru, Karnataka
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	2018	17/05/2018	06/07/2019
BCom	02	2018	21/04/2018	12/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There are two levels of continues Internal Evaluation being observed in this institute. A) At degree level University has formulated a 40:10 pattern for final year students. Where 10 marks are allotted to the Continues Internal Evaluation System. University has prefixed classroom seminars for Sem. V and

Group Projects for Sem. VI. B) The concerned teachers conduct sessions for Continues Internal Evaluation by giving advance notice to students. C) The examination Calendar mentions the proposed time frame of this evaluation well in advance. D) For classroom seminars, students are called to deliver a Seminar and is assess and evaluated by the concerned teacher. E) S/He prepares the result and submit it to the Examination Committee which gets uploaded Online. The same procedure is followed for Group Projects (Sem.VI). F) The concern teachers and HOD'S along with the Teacher Guardian Mentor Scheme and the Attendance Monitoring Committee see to it that the attendees have been properly evaluated. G) The University has introduced Internal Evaluation System at Part I only. This 50 marks' examination is conducted, assessed and reevaluated (if demanded so) at the college level. We proudly say that we follow zero tolerance about the use of unfair means in the internal examinations. We not only evaluate our students but attempt to correct them, advise them regarding their examination performances at the time of personal interaction sessions with the help of answer keys prepared by respected teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Examination Calendar includes examination plans in coordination with the university schedule. University prepares the frame for final examinations and displays it on its web. College also prepares its internal schedule and notifies it for students. All schedules are displayed on the college notice boards too. The admission process of the college gets over by the end of August each year followed by generating Eligibility Certificates and Online Admission Forms. This uploaded data is used for generating examination forms for the first second term end examinations. The forms are generated in the month of September and February respectively for each semester. The students verify the generated forms and resubmit it after paying due fees. This procedure is followed by examinations. The Part I and Part II of Arts and Commerce Programme are having a 50 marks' examination for each subject whereas the structure for final year students is 40:10 (Theory Exam (40 marks) and Practical (Seminar / Group Projects) 10 marks) The examination department makes it sure that the required stationary like Answer Books, Printed Registers, other stationary items, graph papers, seals and sealing bags etc. reaches the examination department in the prescribed time frame. The Examination Department also organizes CAP for internal exams, gets all the internal Answer Books assessed, upload marks, prepare and submit bill, gets the audit done and submits UC for the same, takes care of student grievances, conducts exams as per the time frame and distributes result sheets as and when received from the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pskcollegedeur.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	B.A.I	96	61	63.54
02	BA	B.A.II	91	44	48.35
03	BA	B.A.III	46	38	82.61

05	BCom	B.Com.II	20	7	35.00
06	BCom	B.Com.III	30	29	96.67
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://pskcollegedeur.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	PSKCD	0.5	0.5
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Techniques in Food Processing and Preservation	Community College	23/03/2019
Basics of Beauty Care	Community College	23/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Dr. A.P.J Abdul Kalam Life Time Achievement National Award	Dr. Dattatraya Jagannath Owale	International Institute for Social and Economic Reforms (R), Bengaluru	26/01/2019	Teaching, Research and Publication
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	2	6.21
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2
English	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	14	9	7
Presented papers	1	9	0	0
Resource persons	0	0	3	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

A Day on Tobacco Eradication	ANKO Life Cancer Centre	4	70
Vasana Upsa Sinchan Yojna Jan Jagran Abhiyan	Maharashtra Krishna Khore Vikas Mahamandal	4	100
Blood Donation Camp	Civil Hospital Satara	15	100
Sahid Jawan Jyot	Social Community	15	100
Save Trees and Tree Plantation	Grampanchayat Dahigaon	18	150
Study Tour	Cmmunity College with Parle Biscuit Company	5	45
Industry Visit	Community College with Mapro Food Factory	5	45
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Camp	Award for NSS Camp	Grampanchayat Dahigaon	125
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Yoga Day	NSS	Yoga Day Celebration	15	50
World Population Day	NSS	World Population Day	4	80
Unnat Bharat Abhiyan	MHRD	Village Survey	15	200
Tree Plantation	NSS, Government of Maharashtra	Tree Plantation	15	70
Voter Awwareness Programme	Government of Maharashtra	Voter Awareness Rally	12	60
Health CheckUp	PHC	Free Medical Health Checkup for Women	4	35
Global Warming Awareness Programme	Bhartiya Paryavaran Rakshan Chalval	One Day Workshop on Global Warming Awareness	15	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Avishkar Sanshodhan Competition	06	College Research Fund	30
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Library Linkages	Inter Library Loan	Shankarao Jagtap Arts and Commerce College, Wogholi	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	Amdar Shashikant Shinde College, Medha	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	Lal Bahadur Shatri College, Satara	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	Kisan Veer College, Wai	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	Arts and Commerce College, Satara	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	D.P. Bhosale College, Koregaon	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	Arts, Commerce Science College, Wathar Station	01/01/2018	31/12/2019	Staff and Students
Library Linkages	Inter Library Loan	Arts And Commerce College, Nagthane	01/01/2018	31/12/2019	Staff and Students
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Koyana Agro Industries Ltd. Patan Dist. Satara	28/06/2018	Skill Based Program (Food Processing and Preservation) Under the UGC Scheme of Community College	50
Green Valley, Food Processors Pvt.Ltd. Patan	28/06/2018	Skill Based Program(Food Processing and Preservation) Under the UGC Scheme of Community College	50
Katdare Foods Products Pvt.Ltd.	28/06/2018	Skill Based Program(Food Processing and Preservation) Under the UGC Scheme of Community College	50
Pure Barry's Food Product 36/8/9 Bhose Village, Panchgani	28/06/2018	Skill Based Program(Food Processing and Preservation) Under the UGC Scheme of Community College	50
The Principal ,Dr. Gaikwad S.C.Mutha, Arangla,Vaidyak College, Satara	28/06/2018	Skill Based Program(Beauty And Wellness) Under the UGC Scheme of Community College	50
Sau. Bharti Naik, Vaibhavi Beauty Spa, Satara	28/06/2018	Skill Based Program(Beauty And Wellness) Under the UGC Scheme of Community College	50
Dr. Chaitanya Kale, Chaitanya Ayurvedic Panchkarma Center, Yadav Gopal Peth Satara	28/06/2018	Skill Based Program(Beauty And Wellness) Under the UGC Scheme of Community College	50
Sau. Swati Milind Oak, Impression Beauty Spa, Powai Naka, Satara	28/06/2018	Skill Based Program(Beauty And Wellness) Under the UGC Scheme of Community College	50
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	11.57

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AutoLib NG	Fully	NG	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6810	552171	1471	129430	8281	681601
Reference Books	2619	886831	92	67388	2711	954219
e-Books	119	0	61	0	180	0
Journals	43	30896	9	5464	52	36360
e-Journals	0	0	19	0	19	0
Digital Database	1	0	2	5900	3	5900
CD & Video	93	11780	0	0	93	11780
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	1193	83082	0	0	1193	83082
Others (specify)	12	1969	0	0	12	1969
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	52	9	52	4	15	5	8	52	11
Added	2	0	0	0	0	0	0	0	2
Total	54	9	52	4	15	5	8	52	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
133000	73084	491069	14550

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The parent institute supports the college by allocating funds for the development of physical, academic and support facilities. Various administrative committees are formed to execute the plan and utilization of fund in proper manner. The budgetary estimate and plan are called from the concerned committees and respective budgets are finalized in the meeting of the College Development Committee (CDC). Purchase committee monitors the whole purchase procedure while utilizing the funds. • Maintenance: Annual maintenance and repair of the infrastructure and support facilities are taken care by the CDC in a systematic manner. AMCs are executed to ensure the timely maintenance. Local technicians like carpenter, electrician and plumber etc. are hired for the maintenance purpose. a. College Building: A Building Maintenance Committee is formed to supervise the building maintenance. b: Gymnasium and Sports Ground: Separate Gymkhana, sports equipment, multygygym, playground etc. is being maintained by the DEP and the hired experts. c: Library: Library is equipped with ICT equipments. It has its separate IT Section with internet facility, Smart TV, Photocopier, and Digital Attendance Scanner. Reading, reference, and periodical section is available that facilitated with variety of reading material in print and nonprint form. Vacuum cleaner is used to keep the library

clean. Sufficient funds are allocated for the library expenses. Library also generates the financial resources by providing reprography/ photocopy services. Selfgenerated barcode enabled ID card is also a major financial resource from which library fulfils its routine expenses. d: Computer/ Internet Centre is maintained with the help of faculty coordinator and a hardware technician under AMC. e: Language Laboratory: The HoD of the English Department takes care of the LL. He coordinates the online elearning facility and the language software. Computer Systems and Smart TV installed in the language laboratory that are maintained by a technical person on call basis. f: Garden Premises and Water Storage is maintained by particular committee with the help of a professional gardener. The peon staff cares to keep the environment clean and green and maintains the overhead water tanks periodically. g: Classroom: Classrooms with digital elearning facility are maintained by the cleaning staff. They use vacuum cleaner for the cleaning purpose. Local carpenter and electricians carry out the maintenance, if needed. h: Washroom Toilets gets periodically cleaned on contractual basis through local personnel. i: Drinking Water: We use RO water purifier for student safety. Expert technicians are called to maintain the RO System frequently. j: Electric Power Supply: The WindSolar Hybrid System is in place for uninterrupted power supply. Separate service contract has been given to the external agency. The college also gets technical support from the electric department of Jr. College, as and when required. k: Furniture and fixtures are maintained as a part of routine. l: Hardware, application softwares, Antivirus Software and all sort of Electronic Equipments are maintained through either AMCs or experts on a call basis. n. Fire Extinguishers, installed in different parts of the college are periodically maintained by the external service agencies.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	14	5060
Financial Support from Other Sources			
a) National	Government Scholarships	309	966660
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
MICIT Cource	01/08/2018	10	MKCL
Modern E marketing Technique	26/02/2019	0	Shivaji University, Kolhapur
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Examinations Guidance Cell	17	5	1	1
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
01	24	7	2	18	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Any Other	8
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli Competition	College	35
Mehandi Competition	College	25
Essay Competition	College	14
ELOCUTION Competition	College	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is destined to serve the purpose of looking after the welfare of the students and to promoting and coordinating the extracurricular activities of various student's associations/committees for better corporate life. However, the process of formation of students' council has been held up since the promulgation of new Maharashtra Public Universities Act, 2016. The University has yet to operationalise the formation of students' council in its jurisdiction as per the provisions of the Act. In lieu of the formal Students' council, the college has formed various committees, providing due representation of the students for proper organisation and conduct of the extracurricular, cocurricular activities for the welfare of the students and to enrich the campus life, ensuring better Institutestudent connect. The details of the committees providing student representations are as under.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Introduction Contribution of Alumni Association to the Institution. Prof. Sambhajirao Kadam College, Deur is established in 1999. It achieved success in many activities. It established Students Federation on 28/11/2014. Officially, Honrable Assistant Registrar Satara, granted it on 16/06/2015. It is established on 16/06/2015. Its Active body is as follows: 1. Shri. Sunil Ashok Nalawade President 2. Shri. Jaydeep Balaso Pisal Vice President 3. Ms. Shital Mohan Kadam Secretary 4. Ms. Ashok Balkrishan Kadam Cashior treasurer 5. Ms. Dhondiba Balu Karande Member 6. Ms. Manisha Pradip Kadam Member 7. Ms. Seema Vijay Kadam Member 8. Dr. Abijit Babanrao Kadam Member 9. Mr. Suresh Vankyat Nimbalkur Member 10. Mr. Himmat Shamrao Salunkhe Member 11. Mr. Mayur Madhav Sakunde Member 12. Mr. Amol Raghunath Kumbhar Member 13. Mr. Sanjay Sampat Kachare Member Aims Objectives: 1) To collect the students to run educational, social, cultural activities in the society. 2) To increale the student's part in the growth/ progress or society. 3) To help poor, active students economically in the college. 4) At the time of natural calamity to help the society. 5) To run the communication between ongoing and Exstudents. 6) To organize lectures of Exports on various subjects. 7) To organize various educational, cultural and sports activities. 8) To share ongoing students with educational experience. 9) To organize seminars and workshops related to social, educational and cultural subjects. 10) To help / cooperate in the progress of the college. 11) To organize ongoing and exstudents in gatherings. 12) To run the activities related to personal development and skills. 13) To gain opportunities to student's hidden cultural and other virtues.

5.4.2 – No. of enrolled Alumni:

215

5.4.3 – Alumni contribution during the year (in Rupees) :

30303

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has internal monitoring mechanisms. The goals are set through collaborative efforts. The responsibilities are assigned to individual and departments. The heads of various departments and convenors of committees play significant role along with the Principal to monitor the progress. The expertise from external agencies is sought. The college resources, both human and infrastructural, are made available to carry out the programmes /projects successfully. After the target is achieved by the dedicated effort of the faculty involved and intensive monitoring by the administration, the response of the beneficiaries of that programme/project is taken as a measure of its success. The college has a democratic setup, where each unit is given full freedom to innovate and plan its perspectives, yet it operates through a structured organization for disciplined and smooth functioning. The line of hierarchy is maintained and the code of conduct is implemented to bring harmony and unity. The Institute promotes participative management through different levels as: Management, CDC, Principal, IQAC, HODs, Faculty, head of the nonteaching staff, nonteaching staff and the Students Council. Each level takes active part in the planning, implementation and policy making of the Institute. The Principal welcomes the innovative ideas. The faculty is actively involved in planning and implementing the academic calendar, teaching and evaluation. The planning and organization of cocurricular and extracurricular activities is done by faculty, nonteaching staff and the Students Council. We received the Community College Status from the UGC under the NSQF. Lately, the management decided to go for Science Programme (B. Sc.). The College also started the Skillbased Certificate Courses such as: Certificate Course in Food Processing and Preservation, and Certificate Course in Beauty and Wellness. Basic assistance was provided by the Management to run these courses. Efforts are being made to provide maximum opportunity to all the admitted students to participate in various activities for developing skills and potentials. Management Management is always concerned about the quality education. ? It regularly interacts, guides and takes feedback from the Principal. ? It makes the necessary funding provisions to maintain and improve the quality of the overall education and its process. ? It comprehends student and faculty achievements by the way of appreciation. ? It motivates the staff to visit renowned Institutes and develop vision for quality improvement in the field of education. The management has a policy of felicitating faculty members for their outstanding achievements in order to promote Quality and excellence. Principal ? Principal prepares the Academic and Development policy of the Institute, approves plans for TLE, RCE and other activities. ? He guides faculty in implementing plans and policy, deposes teachers for seminars, workshops, Training Programmes and invites renowned experts for guidance in specialized areas. Faculty ? Faculty plays a major role in designing / implementing quality education policy. ? It counsels the students about professional skills and disciplines in the Institutes. It interacts with parents for effective implementation of processes. ? It upgrade themselves regarding innovative TLE methods, technology and research.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	University designs the curriculum and colleges follow it accordingly. Two faculty members work in the sub committees of the BOS for syllabus formation the University. There also members designing syllabus for Autonomous Colleges. The faculties convey their suggestions to respective Board of the University regarding revisions. Faculty take active participation in various workshops of the revised syllabi organized by the University. Recently, the college invited independent subject experts to create new Syllabi for newly started courses in the college under Community College. They prepared it for college courses and submitted the proposal for approval of the University.
Teaching and Learning	<ul style="list-style-type: none">• Daily timetable is strictly followed.• There is a mechanism to adopt Learnercentric approach.• We receive academic planning in advance, maintain Academic Diaries.• We try to make the academic delivery interesting and effective by using ICT• Learnercentric approach by adhering to Academic Calendar, projects, presentations, Field work, Guest Lectures is promoted.• Use of AudioVisuals, teaching aids, Classrooms with Ceramic Glass boards, Flow Charts, LCD Projectors, Interactive panels, Visual presenters etc. are frequently used.• There is an Attendance Monitoring Committee and Teacher Guardian Scheme to monitor the students' performance and make him help to make the learning enjoyable.
Examination and Evaluation	<ul style="list-style-type: none">• This college is very serious regarding the conduct of examinations, Internal and External.• College follows University Examination Schedule• Tutorial, Unit Tests and Home Assignments are our routine practice• University conducts Central Assessment Programme which is followed by the internal CAP for Part I students• The Semester pattern (CBCS) is observed for continuous assessment• Utmost care is

	<p>taken to make the examination process transparent. • A separate Precautionary Committee is in force to supervise the examinees • Students can opt for revaluation by getting a photocopy of their answer book from the University • Our examination centre strictly avoids any sort of exam malpractices</p>
Research and Development	<p>• College Research Committee promotes research culture • Staff Academy arrange Guest Lectures related to Research • Peer reviewed research Journals are subscribed • MMRPs, STRIDE, presenting research papers in Seminars and Conferences promoted • DLs to participate in Seminars/Conferences favoured • Publications in Refereed Research Journals promoted • NOLIST, NDC database, Reprographic facilities made available • Internet, ICT facilities made available to teachers and students • Faculties are promoted to go for M.Phil. and Ph.D.s and also promoted to avail the facilities like FDP • RefresherOrientation Courses, SummerWinter School programmes, FDPs are availed • We also organize smallscale workshops / programmes for Research and Development</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library is fully automated with AutoLib NG software. All circulation process is performed by barcode enabled Smart Card system. 'Digital Attendance System' is used to record the attendance of users. The Library has a good collection of 11658 volumes There is a special collection 'Maharashtra Studies' for Competitive Studies. The library has obtained various books from Siddhivinayak Trust, Mumbai for the BookBank Scheme. The Library information services such as IT Corner, Career Corner, Employment Outlook, Prabodhan Series, Commerce Updates, Motivational Frameand Bibliographic services are being delivered through various platforms such as WhatsApp broadcasting, email, LFD TV and notice board etc.</p>
Human Resource Management	<p>Principal is optimally empowered in the process of academic and administrative decision making business. The Heads of the departments are taken into consideration in the decision making. The academic and administrative committees are formed considering the expertise and skills of the faculty.</p>

The nonteaching staff works under the headship of the Administrative Head. The Librarian and his staff is given full autonomy regarding the library services. The faculty and staff gets orientations regarding their duties and responsibilities. The performance of the faculty and the nonteaching staff is assessed annually. The institution ensures the professional development activities for the faculty.

Industry Interaction / Collaboration

- The institution recently started Skill Development Courses under Community College Scheme.
- There are functional linkages and MoUs with industries such as Katdare Foods, Madhusagar, Pure Barry's, Sakas Milk Product, S.C. Mutha, Aryangla Vaidyak Mahavidyalaya, Vaibhavi Beauty Spa, Impression Beauty Salon, Richa Salon Academy under the Skill Development Program.
- The college Counselling Cell helps students to provide information about employment opportunities and the placement services of the students.
- Recently, the ICICI Bank organised a campus interview for the post of 'Sales Officer'.
- There are annexation agreements with different companies.
- The college runs different skill based courses under Community College scheme.

Admission of Students

The admissions are given on Merit. The entry level admissions get immediately started at the HSC Results. Wide publicity is given through newspapers, digital boards, pamphlets and e-media advertisements. The prospectus is prepared well in advance and we also place it in the form of e-prospectus on the college web portal. The admission process follows the University Ordinances and Government Rules. The reservation criteria is strictly followed. Students are given full freedom to choose optional subjects under CBCS. Divyangjan are taken care of. Students are supported in respect to filling online admission form, Eligibility form, Scholarship forms etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college administration, headed by the Principal strictly follows the email mode of communication for notices, agenda drafts, circulars,

report collections and other such things. The college office is fully automated and maintains all cash transactions through e-governance. The demands, budget, expenditure details are shared through emails. The Library is also automated and uses AutoLib NG software for various purposes like circulation, digital attendance, dissemination of information, tracking system. The MIS is in force. The Faculty and the Staff also use email, WhatsApp and LAN for the day-to-day businesses. The college also uses website for disseminating various sorts of information.

Finance and Accounts

The Office Administration is fully automated with 'A Square' Software. It helps maintaining daily account, fee register, cashbook entries, ledger posting and other such necessities. It generates reports for daily receipt, expenditures, trial balance, quarterly / bi-annually and annual reports. The software generates financial like Cashbook, Ledgers, Balance sheets. It also generates various head-wise report for different purposes. The various academic and administrative committees of the institute are benefited for preparing their committee-wise budgets and utilizations as per the institutional requirements. The money transfer business is being done through NEFT and RTGS systems. Utilization of various grants is done online.

Student Admission and Support

We place the e-prospectus copy on the web. The merit list is also placed over there. Admission forms filled in online. The student support services, rules and regulations, ordinances, notices are also linked with the college web. The revised rules The important web links are provided for the benefit of the students. The Scholarship forms, Eligibility forms, Anti-ragging forms are filled in online. We also provide eTC/MC with the help of automated software. The prize scheme is in place and flashed on the web. We follow the e-communication mode for observing Attendance Monitoring Committee and Teacher Guardian Scheme.

Examination

The University Examination Schedule for CBCS and Semester pattern gets declared online. College receives Question Papers through Secured Remote Paper

Delivery (SRPD) System. Question Papers get downloaded after verifying OTP (twice) from the University. There is a CC TV monitored Strong Room in place for downloading, printing and circulating the Question papers. The marks of internal examination for Part III are filled in online. University also provides Photocopy of the Answer Books for revaluation through online mode. All Question Papers are placed on the Library web portal with a QR code for easy access.

Planning and Development

Use of ICT in the day to day academic and administrative business is observed. Principal and the staff use email communication mode for the internal administrative purpose. The meeting notices and agenda items are sent by emails and WhatsApps for different statutory and non-statutory committees. We strive to make the ICT impact visible in the planning and the development of academic and administrative services and delivery. The institute has taken conscious initiatives in investing ICT hardware and software. All lecture halls and the campus is wifi enabled. The administrative office and the Library is having full Automation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Paudmal Sandhya Arun	Sociology	Sociology	10000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Use of ICT in Teaching, Learning	Use of ICT Office Automation	11/08/2018	11/08/2018	21	7

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Soft Skills for Teachers	2	11/06/2018	15/06/2018	5
Refresher in 'Languages (Inter Disciplinary)	1	18/06/2018	07/07/2018	21
Education in Universal Human Values Programme	3	17/12/2018	23/12/2018	7
Universal Human Value	1	01/08/2018	07/08/2018	7
Sustainable Development	2	12/12/2018	18/12/2018	7
ICT in Higher Education (Economics)	1	16/07/2018	21/07/2018	6

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	18	7	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	2	6

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts its internal and external audit regularly. The internal audit is carried out by an authorised Chartered Accountant, S.B.Gokhale and Sons, Satara. The external audit is carried out by the Government Auditor under the authority of Director of Higher Education and as per the provisions of the State Government Rules. The Internal Audit has been completed up to 20182019 and the External Audit has been completed up to 201516. The Audit remarks are taken seriously and due compliance has been made within after due consultation with the parent institution. However, there are no significant objections raised by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

555000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	The Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Formation of WhatsApp Groups ParentTeachers' meets Door visits by teachers on student performance and attendance

6.5.3 – Development programmes for support staff (at least three)

Encouraging support staff to participate in workshops and seminars Fitness Drives and Medical Reimbursements Supporting them to go for higher studies / skills

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Started Commerce Programme (2015) • Started Community College (2018) • Constructed a Separate Gymkhana Building (2015) • Submitted proposals for PG Programmes • Started Distance Education Centre (2018) • Started new MoUs for the benefit of the students. • Initiated the use of ICT in TLE on the daily use basis. • Started a State Government approved MSCIT Centre under MKCL. • Full Automation of Library and Information Centre. • Submitted a proposal for B.Sc.Programme • Submitted a proposal for B.Voc. Programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Use of ICT in Daily Teaching Learning Business	01/07/2018	01/07/2018	01/12/2019	25
2018	eGovernance in Administr ation	01/12/2019	01/12/2019	01/12/2019	32

2018	Updating college web portal	01/12/2019	01/12/2019	01/12/2019	32
2018	24 X 7 Library Support Services and Access	01/12/2019	01/12/2019	01/12/2019	250
2018	Organizing workshops / seminars for students and teachers	01/12/2019	01/12/2019	01/12/2019	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Population Day	11/07/2018	11/07/2018	78	34
Kranti Jyoti Savitribai Phule Jayanti	03/01/2019	03/01/2019	50	38
Rashtriya Yuva Din	12/01/2019	12/01/2019	86	68
National Voter's Day	24/01/2019	24/01/2019	58	56
Save Girl Child Campaign	26/02/2019	26/02/2019	50	50
Voter's Awareness Rally	04/02/2019	04/02/2019	72	54
Celebrating the Constitution Day	26/11/2018	26/11/2018	58	56
World Women's Day	08/03/2019	08/03/2019	64	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Percentage of power requirement of the institute met by the renewable energy sources 72.75 2. We use Wind and Solar Hybrid Power generation plant having the capacity of 10 KV power generation. 3. The use of advanced LED lights, tube lights is preferred. 4. The use of electricity is governed by good practices such as switching off the lights when not required

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	10	10	01/06/2018	15	10	10	115

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct: Guidelines	15/06/2018	Teachers are role models of the society. Therefore, the behavior of a teacher should be an ideal one. Hence, professional ethics and moral values are of supreme importance. The Maharashtra Public Universities Act 2016 has been passed in order to have transparency in the governance. There is a clause based on Teachers' Code of Conduct. Considering this in mind, the institution has organized a special session delivering the gist of the Act. The staff academy has taken pains regarding organization of this Programme. The said Act has been placed on the college web portal focusing the code of conduct.
College Prospectus and Miscellany	15/06/2018	The college is established in 1999 with its motto 'Bahujaan Hitay'. It publishes its update prospectus every year. The College

		<p>Prospectus deals with various things regarding the admission process. However, it also reflects on various curricular, cocurricular and extracurricular activities which helps students to know the institutional policy regarding the human values and professional ethics. It also provides detailed information about rules and regulations of the college The College Miscellany also displays the same in its annual reports published every year. The Miscellany focuses detailed information regarding activities reflecting Human Values and the Code of Professional ethics throughout the year.</p>	
Display Boards	15/06/2018	<p>College has placed various digital boards displaying the code of conduct. The boards for Grievance Redressal Cell, AntiSexual Harassment Cell, Internal Complaint Cell as per UGC norms are in place. These boards display basic rules for the concerned. It is obligatory for one and all to follow rules and regulations set by the Government, the MHRD, the UGC or the University. The head of the institute also informs the staff, students, and the stake holders regarding the Human Values, Professional ethics and Code of Conduct in his speech especially on the foundation day, 9th July each year.</p>	
7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
World Yoga Day	21/06/2018	21/06/2018	25

Plantation Programme	01/07/2018	07/07/2018	83
World Population Day	11/07/2018	11/07/2018	111
Constitution Day	26/11/2018	26/11/2018	114
Workshop on Global Warming Day	31/12/2018	31/12/2018	154
Voting Awareness Rally	04/02/2019	04/02/2019	100
World Womens Day	08/03/2019	08/03/2019	79

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Celebration of 'No Tobacco Day' 2) Campaign to make the campus Plastic Free 3) Workshop on Global Warming 4) Water Conservation Programme 5) Innovative Practice of 'The Paper Reuse' 6) The practice of keeping the campus Green and Clean 7) Selfreliance in energy generation through Wind Solar Hybrid Energy Project 8) A special drive for Tree Plantation Programme 9) Initiatives in Solid Waste Management and Waste Water Management 10) Initiatives towards Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1

1. Title of the Practice: Wind Energy and Hybrid Solar system

2. Objectives: 1) To cater the need of electricity of the college 2) to be selfreliant in the generation of electricity, 3) To generate ecofriendly energy with the use of Green energy 4) To set a role model for the society and the stakeholders 5) To create environmental awareness among the students

3. The Context: In the modern world, the use of electricity has become an imperative factor. It is hard to image the society without the use of electricity. There are various manmade instruments that run on electricity. In the college, there are various instruments such as laptop, LCD Projector, Smart Blackboard, Printer, Xerox Machine, Bulbs, Tubes, Fans, etc. that require electricity. It is not possible for the Indian government to provide electricity continuously to urban and hilly area. Therefore, electricity has become a major problem for the government of Maharashtra and India. Therefore, Wind Energy and Solar Energy can be proved a boon in this regard. The most significant benefit of these is to reduce the waste in transportation. The said area becomes selfreliant in terms of generation of electricity. As our college is located in rural and hilly are, inconsistency in electricity was common factor. It used to create great disturbances in the daily routine of the college. In order to overcome the said problem, the college has undertaken 10KV project through the aid of wind and solar energy. The project has remained a great boon to the college.

4. The Practice: In order to generate energy through Wind and Solar energy project, the college is financially aided by various institutions, stake holders and government. The wind and solar energy project having worth capacity of 10KV is constructed for Rs. 25 lakh. The college has established MOUs with Unitron Energy System Pune for its maintenance and repairing. The college makes use of electricity generated through the project and occasionally makes use of electricity of MSEB. The enlightenment programmes in the college are undertaken to create awareness regarding the use of electricity in the campus. The college strictly avoids making unnecessary use of electricity. The college makes use of LED bulbs and tubes to save electricity.

5. Evidence of Success: Outcomes: The use of Wind and Solar Energy projects enabled the college to use electricity continuously. Therefore, electricity does not create any obstacle in the smooth functioning of the college. Whenever, there is discontinuity of electricity in

the village, Shri. Mudhaidevi Vidyamandir and English Medium School make the facility of Xerox available to the villagers and students. Likewise, students are provided the facility of internet and wifi for study purposes. The college has been greatly benefited by the projects and all the online work of the college is accomplished without any disturbances. Therefore, the use of electricity makes it possible to take print outs of online question papers, to fill online marks of the students and to generate absent report of the students. The said project is of great help to the digital library of the college. The college has succeeded in generating ecofriendly energy through the aid of green energy and it has proved an ideal project in the society. It also creates an environmental awareness among the students. The project makes the college selfreliant in terms of electricity and it helps the college financially.

6. Problems Encountered and Resources Required: The college provides electricity to Shri. Mudhaidevi Vidyamandir and English Medium School. however, it is during inadequate supply of electricity that the college fails to provide electricity to these units. The generation of wind energy is irregular one. Therefore, it sometimes does not generate electricity. the generatoin of solar energy does not work properly during rainy season. As both of these sources are irregular one, the collge has to rely on the electricity of MSEB. The blades of wind turbine create sound pollutuion. Similarly, the blades of wind turbine can be harmful for birds that fly in the sky.

7. Notes (Optional) Best Practice 2 Title of the Practice: Generation of Financial Resource through Smart ID/Library Borrower's Card Objectives/ Goals: 1. To generate additional financial resource for the library 2. To save the time of the library user through barcode enabled smart ID card while circulating library reading material record the user's attendance in digital mode 3. To reduce the library/ office administrative work The Context: Library seeks the additional financial resource to fulfil the increasing expenses other than college fund and found the economical solution by making the smart ID cards that can be generated in library only. The Practice/ Process: The library creates the profile of each student/staff in the library software and developed a particular programme for converting this profile information in to the printable barcode enabled smart IDcard through which user can perform various activities like selfidentification, circulation of library books and recording their attendance in the Digital Attendance System through scanner. The color print of the user's information in the form of IDcard is taken on the special laser paper and laminated. The laminated paper is cut into the shape of a standard PVC type ID card using a die machine and the card is made. This inhouse developed smart ID card is given to the concerning registered student/ library user on nominal charges differential amount between manufacturing cost and actual sales cost is considered as an income of the library and further utilized for the library development. Evidence of Success/ Impact: Following outcomes are gained through the practice: 1. Additional financial resource is made available for the various expenses of library. The library obtained the fund of almost 1.5 lakh (approx. Rs. 40/ ID card) in the last five years that has been utilized for the library development 2. The barcode enabled smart ID card saved the time of library user while circulating the library reading material and provided smart solution to record the library user's attendance in digital format instead of entering manually in the printed register. 3. The smart card reduced the expenses on preparation of conventional ID card/ Borrower's card. The outsourcing activities for the printing of ID Cards such as demanding quotations from the vendors, official correspondence/ purchase orders and communications etc. is totally avoided. It reduced the burden of administrative work on the library/ office staff Problems Encountered:

Sometimes printed paper crumples while laminating Resources required: 1. Suitable software programme for the conversion of user profile information in to the printable barcode enabled smart ID 2. Colour Printer for printing the ID cards 3. Lamination Machine for laminating the printed paper 4. Die Machine for

cutting the cards in standard shape of ID card 5. Stationary required: Nonterrible laser paper, Lamination Paper, ID card lace Holder etc. Notes: Suitable software programme is being essential to prepare the ID card

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ours is an upcoming college in the drought prone and hilly area of the north Koregaon Tehsil of Satara District. The college has a wellbuilt infrastructure with all modern facilities such as ICT lab, Digital library, Digital office, digital classroomss, etc. There is also a surveillance system for the security purpose of students in the campus. The other significant credit of ours is the project of renewable energy, i.e. Wind and Solar Energy projects with its worth capacity of 10 KV generation. A large scale RO drinking water facility is made available to our students. Continuity in NAAC assessment, participation in AISHE, ISO, NIRF are our best practices. These are some of the significant things that we take as our credit, However, we take it more distinctive to have the Unnat Bharat Abhiyan Scheme to our credit being observed as a pilot project all over India. Under this scheme, the college has selected five adjoining villages namely Deur, Dahigaon, Adarki (K), Pimpode (K) and Palshi under Koregaon and Phaltan Tehsil of the district. Immediately after registration for the scheme we got selected under UBA and received a token amount of Rs.10,000/ per village under the program. The funds are mainly meant for assistance for awareness, Gram Panchayat Development Plan (GPDP) study, need assessment, and contingency expenditure. Under this scheme we are working for providing suitable solutions which can improve the social and economic wellbeing of the rural communities. The solutions are supposed to be sustainable, innovative, implementable and scalable. We are attempting new technological solutions for the local requirements. We are also expecting additional grant under the scheme after a qualitative engagement with the rural people, local bodies, district authorities and obtaining a clear insight into the problems and requirements of the adopted villages. In the mean time we have surveyed all the adopted villages with the survey forms: Base Line Village Survey and House Hold Survey, conducted various meeting with the Heads of the Grampanchayat's, had door to door surveys, beti bachao beti padhao Programme, Cattle Checkup Camp, Cleanliness Drive, Health Checkup Camp, Tobacco Free India Rally, Tree Plantation Drive, Water Checkup Campaign for Drinking Water, Checking Ph and TDS of the Drinking Water, etc. We are consistently in touch with the UBA portal giving a clear statement of the problem, proposed solutions, with proof of requirement willingness to fund the solution by the District Authorities / Central and State Government/ Corporates/ Philanthropies, cost of the solutions etc. it gets verified by the Subject Expert Group (SEG). After evaluation of the proposed solutions, assistance may be provided by SEG up to Rs.1 lakh per technology for selection of technical solutions and up to Rs. 50,000/ for customization of any existing solution in a village. This amount, we are sure, will help us and the selected villages will meet with the desired effect. The selected solutions are to be executed in the village with the assistance of the Gram Panchayat and outcomes to be recorded by the institutions.

Provide the weblink of the institution

<http://pskcollegedeur.ac.in>

8.Future Plans of Actions for Next Academic Year

1. Organization of workshop on Econtent development at a larger scale and duration to promote the use of Eresources among all faculty members. 2. The use of Learning Management System (LMS) for regular teaching, learning and evaluation related activities 3. Organizing a Faculty Development Programme 4. Initiating a Bore well Recharge Programme under ISR 5. Promoting student research activities 6. Strengthening feedback mechanism 7. Providing more private space to girl students and more facilities 8. Organization of workshop, seminar and job oriented services by the Career Counselling and organizing Placement Drives 9. Activities under Alumni Association to be increased 10. IQAC to promote the quality improvement strategies in TLE, research and extension activities 11. To make the campus ecofriendly, plastic free green and clean and increase the number of environment friendly initiatives 12. To promote the organization of Cultural and Sports activities