

|| Bahujan Hitay ||

Shri Mudhaidevi Shikshan Sanstha's,

**PROF. SAMBHAJIRAO KADAM COLLEGE, DEUR**

Affiliated to Shivaji University, Kolhapur

Address : A/p. Deur, Tal. Koregaon, Dist. Satara - 415524, Maharashtra (India)

■ Tel./Fax.: (02371) 254368, 254227 ■ Web : [www.pskcollegedeur.ac.in](http://www.pskcollegedeur.ac.in) ■ Email : [principalpskcd@gmail.com](mailto:principalpskcd@gmail.com)

Out. No. PSKCD / IQAC / 361 / 1 to 13 / 2016-17

Date: 24 / 08 / 2016

**IQAC Meeting Notice**

This is to inform you that the first meeting of the Internal Quality Assurance Cell (IQAC) in this academic year is proposed on 31<sup>st</sup> August, 2016 (Wednesday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur at 10.30 a.m.

You are kindly requested to attend the meeting.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	to discuss B.A./B.Com. Examinations results March/Apr-2016
03	to take review of the Admission Process 2016-17
04	to review utilization of the General Development Assistance Grants
05	to read and approve the Annual Quality Assurance Report : 2015-16
06	to discuss the infrastructural development and maintenace
07	to discuss on the Future Plan of the college
08	to discuss any other issue/s with prior permission of the Chairman

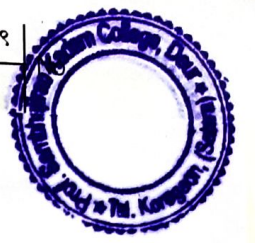
**Convener**  
**IQAC**

Prof Sambhajirao Kadam College, Deur.

**I/C PRINCIPAL**

Prof. Sambhajirao Kadam College, Deur  
Tal Koregaon, Dist. Satara.

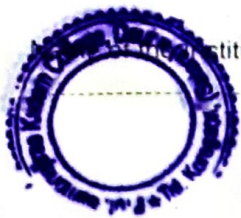
Copy to:



- Agenda posted / mailed / given by hand to the following Committee Members

Sr. No.	Name of the Member	Designation	Sign
1	I/C Principal Dr. P.V. Patil	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	_____
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	_____
12	The General Secretary	Student Representative	_____
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	



**Minutes**

As per the Notice dated 24<sup>th</sup> August, 2016, the meeting of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur was held on 31<sup>st</sup> August, 2016 (Wednesday) at 10.30 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur.

The following members were present/absent:

Sr. No.	Name of the Member	Designation	Sign
1	I/C Principal Dr. P.V. Patil	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	—
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian, PSKCD	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	—
12	The General Secretary	Student Representative	—
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	

The Proceedings: Meeting date on 31<sup>st</sup> August, 2016 (Wednesday) at 10.30 a.m. in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur (Satara)

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
	The minutes of the last meeting held on ---- were read out by the member coordinator Mr. M.D.Gujar and were confirmed
02	to discuss B.A./B.Com. Examinations results March/Apr-2015
	The results for B.A. / B.Com. for semester II,IV and VI were discussed and the members expressed their satisfaction on the overall results at the department level at the final year of graduation.
03	to take review of the Admission Process 2016-17
	The admission committee informed the cell about the present status of the admission:  The preplanning of the committee regarding the publication of Prospectus, News Paper advertisements and the individual efforts taken by the faculty helped to reach the desired target.
04	to review utilization of the General Development Assistance Grants
	Librarian HBP informed the cell about the utilization of the General Development Assistance Grants received from UGC
05	to read and approve the Annual Quality Assurance Report : 2015-16
	Member coordinator Shri Manoj D Gujar placed the AQAR-2015-16 for the kind perusal of the Cell Members. After discussing the Criterion-wise details of the Annual Quality Assurance Report, the Internal Quality Assurance Cell approved it for the final online-submission to the NAAC office.. It was resolved that a separate copy of the AQAR by prepared, printed and kept in the IQAC in a Bound Volume format.

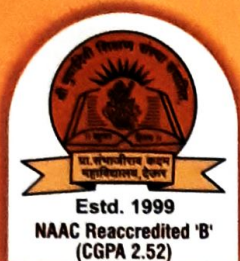


06	to discuss the infrastructural development and maintenance
	The Chairman reviewed the overall the infrastructural development and maintenance of the institution. He informed that the AMCs are there in place and a separate committees has been formed to maintain the institutional infrastructures.
07	to discuss on the Future Plan of the college
	Keeping in mind the need of a visualized perspective plan, it was resolved that the Future Plan of the college be prepared and placed on the institutional web portal
08	to discuss any other issue/s with prior permission of the Chairman
	As there was no item placed for the discussion the meeting was concluded with vote of thanks by the coordinator Shri.M.D.Gujar



  
I/c Principal,  
Prof. Sambhajirao Kadam College,  
Dewar, Tal. Koregaon, Dist. Satara.





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# PROF. SAMBHAJIRAO KADAM COLLEGE, DEUR

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Out. No. PSKCD / IQAC /

/ 1 to 13 / 2016-17

Date: 21 / 11 / 2016

## IQAC Meeting Notice

This is to inform you that the second meeting of the Internal Quality Assurance Cell (IQAC) in this academic year (2016-17) is proposed on 30<sup>th</sup> November, 2016 (Wednesday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur at 10.30 a.m.

You are kindly requested to attend the meeting.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	to review the Annual Quality Assurance Report : 2015-16
03	to review the Peer Team Report (September-2015)
04	to discuss any other issue/s with prior permission of the Chairman

**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.

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- Agenda posted / mailed / given by hand to the following Committee Members

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12	The General Secretary	Student Representative	
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	



Minutes

As per the Notice dated 21<sup>st</sup> November, 2016, the meeting of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur was held on 30<sup>th</sup> November, 2016 (Wednesday) at 10.36 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur.

The following members were present/absent:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12	The General Secretary	Student Representative	
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	





No.	Agenda Items
01	to read and confirm the minutes of the last meeting
	The minutes of the last meeting held on 31.08.2016 were read out by the member coordinator Mr. M.D.Gujar and were confirmed
02	to review the Annual Quality Assurance Report : 2015-16
	Member Coordinator Mr. M.D.Gujar placed the Annual Quality Assurance Report : 2015-16 for the perusal of the members.
03	to review the Peer Team Report (September-2015)
	Being the first IQAC meet under the Chairmanship of Principal, Dr.B.N.Bhosale, the member coordinator, Mr.M.D.Gujar, placed the PTR-2015 for his perusal and further discussion. Principal Dr. B.N.Bhosale, discussed different suggestions by the Peer Team Members and placed his plan of action based on the order of priority for the college.
04	to discuss any other issue/s with prior permission of the Chairman
	There was no item for the discussion and the meeting was concluded with vote of thanks by coordinator Shri.M.D.Gujar

**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



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Out. No. PSKCD / IQAC / 837 / 1 to 13 / 2016-17

Date: 16 / 02 / 2017

**IQAC Meeting Notice**

This is to inform you that the third meeting of the Internal Quality Assurance Cell (IQAC) in this academic year (2016-17) is proposed on 23<sup>rd</sup> February, 2017 (Thursday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur at 10.30 a.m.

You are kindly requested to attend the meeting.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	to review LIC suggestions for affiliating B.Com.
03	to organize state / national level Seminars / Conferences in the college
04	to discuss any other issue/s with prior permission of the Chairman

*[Signature]*  
**Convener**  
**IQAC**

Prof. Sambhajirao Kadam College, Deur.

*[Signature]*  
**Dr. B. N. Bhosale**  
**Principal,**

Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.

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Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Cleark	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	—
12	The General Secretary	Student Representative	—
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	

**Minutes**

As per the Notice dated 16<sup>th</sup> February, 2017, the meeting of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur was held on 23<sup>rd</sup> February, 2017 (Thursday) at 10.36 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur.

The following members were present/absent:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12	The General Secretary	Student Representative	
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	





No.	Agenda Items
01	<b>to read and confirm the minutes of the last meeting</b>
	The minutes of the last meeting held on 30.11.2016 were read out by the member coordinator Mr. M.D.Gujar and were confirmed.
02	<b>to review LIC suggestions for Affiliating B.Com.</b>
	<p>Hon'ble LIC for Affiliating visited PSKCD on 25.01.2017 and immediately appraised its remarks and suggestions for the concerned faculty. After due verification of the physical and infrastructural facilities of the college, the committee prepared its report for Affiliation to be submitted to the University and handed over its copy to the college. There are five Suggestions/Recommendations of the LIC for the Renewal of B.Com. Affiliation:</p> <ol style="list-style-type: none"> <li>1. Separate Seating Arrangement for Teachers and Students in the Library.</li> <li>2. Separate Arrangement for the Gymkhana</li> <li>3. Separate Arrangements for NSS, Placement Cell and Record Room</li> <li>4. Need to increase the number of Admissions.</li> <li>5. Need to increase the number of Reference Books for Commerce wing.</li> </ol> <p>The college received 78.66% score in A Part, 80% score in B Part and 66% in C Part of the Affiliation Criteria. The Committee offered THREE years' continual Affiliation.</p> <p>IQAC imparted necessary Suggestions to the concerned in this meeting</p>
03	<b>to organize state / national level Seminars / Conferences in the college</b>
	<p>Member Coordinator informed the Cell that a prior Staff Notice was issued in relation to this subject and some proposals were received from the respective Heads of the Department / Subjects / Committees for organizing International / National / State Level Seminars and Conferences.</p> <p>After the due discussion, a Draft Plan for this organization was prepared and approved for execution for the period of next four years.</p> <p>The Plan of Action: <b>See Annexure</b></p>
04	<b>to discuss any other issue/s with prior permission of the Chairman</b>
	There was no other item placed for discussion and the meeting was concluded with vote of thanks by the member coordinator Shri.M.D.Gujar

**Dr. B. N. Bhosale**  
Principal,

Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



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Out. No. PSKCD / IQAC / / 1 to 13 / 2016-17

Date: 05.03.2017

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**IQAC Meeting Notice**

This is to inform you that the fourth quarterly meet of the Internal Quality Assurance Cell (IQAC) in this academic year (2016-17) is proposed on 12<sup>th</sup> April, 2017 (Wednesday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur at 10.30 a.m.

You are kindly requested to attend the meeting.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	to review OUTCOME 2016-17 of various Committees
03	to chalk-out ACTION PLAN 2017-18
04	to discuss on BUDGET: 2017-18 of various Committees
05	to plan DATA COLLECTION for AQAR: 2016-17
06	to discuss any other issue/s with prior permission of the Chairman

**Convener**  
**IQAC**

Prof. Sambhajirao Kadam College, Deur.

**Dr. B. N. Bhosale**  
**Principal,**

Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.

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3	Dr. M. D. Masalkhamb	Assistant Professor	
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5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Cleark	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12	The General Secretary	Student Representative	
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	

Minutes

As per the Notice dated 5<sup>th</sup> April, 2017, the concluding meeting for the year 2016-17 of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur was held on 12<sup>th</sup> April, 2017 (Wednesday) at 10.30 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur.

The following members were present/absent:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. M. D. Masalkhamb	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
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6	Mr. H.B.Kadam	Management Member	
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11	Coordinator, CSC, Satara	External Expert, IQAC	
12	The General Secretary	Student Representative	
13	Asst. Prof. M.D. Gujar	Co-ordinator, IQAC, PSKCD	





No.	Proceedings / Minutes
01	<p><b>to read and confirm the minutes of the last meeting</b></p> <p>The minutes of the last meeting held on 23<sup>rd</sup> February, 2017 were read out by the Member Coordinator, Mr.M.D.Gujar and were confirmed by all.</p>
02	<p><b>to review the outcome of the different Committees: 2016-17</b></p> <p>Member Coordinator, Mr.M.D.Gujar placed before the cell the OUTCOME of different Statutory and Non-statutory Committees for 2016-17.</p> <p>Principal Dr.B.N.Bhosale praised the work done so fa by different Committees and also appealed the Committee Coordinators to maintain the same rapport in the process of documentation.</p> <p>Principal Dr.B.N.Bhosale suggested to run at least 8-10 skill-based courses in the college in the following year.</p> <p>He also suggested to make the placement cell proactive / operational.</p>
03	<p><b>to chalk-out the Action Plan - 2017-18</b></p> <p>Principal Dr.B.N.Bhosale informed the cell that the Output Based Action Plan has to be prepared for the upcoming NAAC guidelines. He also informed the Cell that he is revising various committees in place and seeking TEMPLATES from each Committee for smooth functioning of the Action Plan.</p> <p>The Cell resolved that an organized ACTION PLAN be followed in the AY 2017-18.</p>
04	<p><b>to prepare the Budget-2017-18 for different Committees</b></p> <p>Head Clerk, Shri. Santosh Kadam placed the Annual Budget of different Statutory and Gymkhana Committees for the perusal of the Cell. The Budget Heads were well disused and confirmed by all.</p>
05	<p><b>to Plan Data Collection for the AQAR : 2016-17</b></p> <p>Member Coordinator, Mr.M.D.Gujar informed the cell about the Planning and Preparation of AQAR 2016-17 and its process of submission.</p> <p>He informed that separate Criterion-wise committees are in place to collect and analyze DATA for the AY 2016-17.</p> <p>The Cell resolved to prepare AQAR-2016-17 and submit it within a stipulated time-frame to the NAAC, Bangalore. It was also resolved that a copy of the same be maintained in the IQAC office.</p>
06	<p><b>to discuss any other issue/s with prior permission of the Chairman</b></p> <p>1. Principal Dr.B.N.Bhosale suggested to organize a Workshop / Lecture Series under the auspices of Lead College / IQAC, especially for our college staff, so as to encourage them in the act of documentation.</p> <p>The meeting concluded with the vote of thanks by Member Coordinator.</p>