

|| Bahujan Hitay ||

Shri Mudhaidevi Shikshan Sanstha's,

**PROF. SAMBHAJIRAO KADAM COLLEGE, DEUR**

Affiliated to Shivaji University, Kolhapur

Address : A/p. Deur, Tal. Koregaon, Dist. Satara - 415524, Maharashtra (India)

■ Tel./Fax.: (02371) 254368, 254227 ■ Web : [www.pskcollegedeur.ac.in](http://www.pskcollegedeur.ac.in) ■ Email : [principalpskcd@gmail.com](mailto:principalpskcd@gmail.com)

Out. No. PSKCD / IQAC / 116 / 1 to 13 / 2020-21

Date: 27.07.2020

**IQAC Meeting Notice**

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 30<sup>th</sup> July, 2020 (Thursday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur at 10.30 a.m.

You are kindly requested to attend.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	to review the revised college web portal
03	to review the Admission Process 2020-21
04	to discuss IQAC Report on the activities undertaken during 2019-20
05	to discuss Feedback and ATR 2019-20
06	to discuss NAAC Preparedness, priorities and preferences, planning
07	to review the 'timeline' in the light of upcoming NAAC exercise
08	to prepare AQAR 2019-20
09	to discuss and finalize the instrument and time-frame for AAA
10	to review the preparations of Studio / Webinar Hall / VC
11	to discuss any other issue/s with prior permission of the Chairman

Copy to:

**Convener**  
IQAC

Prof. Sambhajirao Kadam College, Deur.

**Dr. B. N. Bhosale**  
Principal,

Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



Date: 30.07.2020

**Proceedings (Draft)**

An online meeting of the Internal Quality Assurance Cell (IQAC) was scheduled today on the Zoom Cloud Meetings Platform at 10.30 a.m. with the following Agenda:

- 01 to read and confirm the minutes of the last meeting
- 02 to review the revised college web portal
- 03 to review the Admission Process 2020-21
- 04 to discuss IQAC Report on the activities undertaken during 2019-20
- 05 to discuss Feedback and ATR 2019-20
- 06 to discuss NAAC Preparedness, priorities and preferences, planning
- 07 to review the 'timeline' in the light of upcoming NAAC exercise
- 08 to prepare AQAR 2019-20
- 09 to discuss and finalize the instrument and time-frame for AAA
- 10 to review the preparations of Studio / Webinar Hall / VC
- 11 to discuss any other issue/s with prior permission of the Chairman

The Meeting ID: 721 8301 8783

Passcode: 6t1Jn3

The meeting agenda was emailed and hard-copies were posted to the members:

The following Members were Present / Absent for the meeting.

Sr. No.	Name of the Member	Designation	Remark
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	Present
2	Dr. D. J. Owale	Assistant Professor	Present
3	Dr. A. R. Shelar	Assistant Professor	Present
4	Dr. S. U. Chavare	Assistant Professor	Present
5	Mr. Harshal B. Pawar	Librarian	Present
6	Mr. H.B.Kadam	Management Member	Absent





7	Mr. D.K.Shinde	Management Member	Absent
8	Mr. S. K. Kadam	Head Cleark	Present
9	Shri. S.A.Nalawade	Alumni Representative	Present
10	Dr. M.S. Shinde	Stakeholder Representative	Present
11	Coordinator, CSC, Satara	External Expert, IQAC	Present
12	Vacant	Secretary, Students' Council	-----
13	Dr. M.D. Gujar	Co-ordinator, IQAC, PSKCD	Present

The Special invitees were: Er. Arvind S. Kadam, Chairman CDC, Dr D.B.Shedage (Head, Economics), Dr. S.S.Potbhare (Coordinator, Placements & Internships), Dr. P.V.Patil (Coordinator, ISR and Green Audit), Shri. S.S.Adate Coordinator, College Web Portal)

## The Minutes

### 01 to read and confirm the minutes of the last meeting

The minutes of the last meeting were read by the Member Coordinator and confirmed by all.

### 02 to review the revised college web portal

The Coordinator of the College Web Portal Committee, Shri S S Adate presented his Report on the revised college web portal [www.pskcollegedeur.ac.in](http://www.pskcollegedeur.ac.in)  
Hon'ble Chairman, College Development Committee expressed his satisfaction over the newly redesigned college web portal. Principal Dr B N Bhosale suggested some minor changes in the portal to be made with an immediate effect.

### 03 to review the Admission Process 2020-21

The Coordinator of the Admission Committee, Dr U R Alatekar updated the Quality Assurance Cell with the latest developments of the Admission Process 2020-21. He informed that the following steps have been taken regarding the present admission process:

- The Prospectus are made available in print form in the college library
- The list of HSC qualified students from the junior colleges of the vicinity has been procured.
- An Advertisement in the local newspaper has been published
- The Short Commercial Promotional audio-clip is under preparation and will be aired on Satara FM 103.01 MHz
- Digital Boards have been printed and placed at the common gathering placed in Deur and adjoining villages.
- A Mobile Van is ready for the Admission Campaign in the adjoining



- villages.
- g. All teachers (Arts, Commerce and Science) are allotted with a specific admission route in which they are supposed to visit the respective villages and tap the potential admissions.
  - h. An A4 size Flyer has been photocopied and is being circulated in the adjoining villages with the help of local news-paper vendors.
  - i. The web-link for Online Admission Process has been placed on the front page of the college web portal.
  - j. Soft copy of the e-Prospectus is also placed on the college web portal.
  - k. A separate committee for the admission of Bachelor of Vocational Programme has been constituted.

He also informed that Hon'ble Principal, along with the Coordinator and Secretary of the Admission committee is observing the overall admission process on the daily basis.

Hon'ble Chairman, CDC, suggested to give him updates of the admission for B.A., B.Com., B.Sc., Community College and B.Voc. on the daily basis.

**04 to discuss IQAC Report on the activities undertaken during 2019-20**

The Member Coordinator, Dr M D Gujar, presented the Report of the Internal Quality Assurance Cell to the assembly on the activities undertaken during 2019-20.

The Cell and the Chairman, CDC expressed their satisfaction over the overall Activity Report, 2019-20.

**05 to discuss Feedback and ATR 2019-20**

Criterion Head, Shri S S Adate and Dr A R Shelar placed before the Cell the Feedback and ATR 2019-20.

Shri S S Adate detailed the numbers of Feedback Forms received from the different categories of students and stakeholders.

All Feedbacks were taken online.

The Cell suggested placing the ATR on the college web portal.

**06 to discuss NAAC Preparedness, Priorities and Preferences, Planning**

Dr M D Gujar placed his Report on the Preparedness, Priorities and Preferences, Planning for the upcoming NAAC 2020.

He informed that the IQAC has taken initiatives, hold frequent meetings and Prepared and submitted AQARs online. It has also undergone NIRF, ISO and AAA activities. the Revised guidelines regarding RAF, RAR, AQAR and the SOPs were immediately communicated to the faculty and the Data Collection for QnM and drafts for QIM are under progress. The Priorities and Preference has been fixed with due consultation of the CDC

**07 to review the 'timeline' in the light of upcoming NAAC exercise**

The team PSKCD has undergone a SWOC exercise, Department wise and



Criterion wise. Each Department Head and Criterion Head has prepared a Time-Line Sheet. For last six months, the Heads and Criterion Heads are trying to satisfy the Time-Line Sheet in light of the upcoming NAAC exercise.

**08 to prepare AQAR 2019-20**

An explicit email has been sent to all Faculty members and Criterion Heads regarding the preparation of AQAR 2019-20.

Under the situation of Pandemic Covid-19, there are some limitations to carry forward the given task of preparing AQAR 2019-20. NAAC, Bangalore has also given its guidelines regarding the extended timeframe under Covid-19 Pandemic situation.

However, IQAC PSKCD is prepared to prepare and submit the latest AQAR within the prescribed timeframe.

**09 to discuss and finalize the instrument and time-frame for AAA**

Principal Dr B. N Bhosale guided the Cell regarding the procedure of AAA. He placed before the Cell the Instrument prepared by Dr M D Gujar and the Cell appraised and approved the Instrument. It was resolved that the procedure for AAA be followed and the Report be made available.

**10 to review the preparations of Studio / Webinar Hall / VC**

Principal Dr B N Bhosale informed the Cell that an immediate budget of Rs 100,000/- (Rupees One Lac Only) has been sanctioned with an immediate effect and the quotations for the purchase purpose has been invited by the Purchase Committee.

However, there are certain limitations regarding the purchase of the desired gazettes and instruments for the Studio / Webinar Hall under the pandemic Covid-19 situation.

It was resolved that the college Purchase Committee along with the Tech-Committee and the technician, Yogesh Chorge, should see to it that the Studio / Webinar Hall be made available before the end of August, 2020.

**11 to discuss any other issue/s with prior permission of the Chairman**

Hon'ble Chairman, CDC directed the Cell regarding the following items:

- College office should immediately go for required small scale back-up units to overcome the recurring electricity problem.
- The online admission procedure should be strengthened to achieve the desired target.
- Special efforts be made to increase the admission for B.Voc. Programme

The meeting concluded with the vote of thanks by the Member Coordinator.

Thursday, 30.07.2020

Coordinator, IQAC



Principal  
**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Dour, Tal. Koregaon, Dist. Satara.



Date: 30.07.2020

**Action Taken Report (ATR)**

The Action Taken Report (ATR) of the Internal Quality Assurance Cell (IQAC) meeting held on Zoom Cloud Meetings Platform on 30<sup>th</sup> July 2020 at 10.30 a.m. as follows:

Item No:	Agenda/Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points discussed in the IQAC meeting
2 3	to review the revised college web portal	Web portal reviewed and necessary / required changes updated / being updated
4	to review the Admission Process 2020-21	Admission process reviewed and efforts were taken to reach the desired admission target for the AY 2020-21 Department wise minimum number of admissions maintained
5	to discuss IQAC Report on the activities undertaken during 2019-20	Discussed
6	to discuss Feedback and ATR 2019-20	Discussed on the Feedbacks and its analysis. Confirmed the ATR and asked the Website Committee to upload it on the college web portal.
7	to discuss NAAC Preparedness, priorities and preferences, planning	Discussed
8	to review the 'timeline' in the light of upcoming NAAC exercise	All Faculties, Departments and Faculty members prepared their individual Time Line Sheet. IQAC reviewed the compliance as per the time line sheet. Suggested to comply the incomplete items.
9	to prepare AQAR 2019-20	AQAR data compilation sheet prepared and circulated. Data preparation in progress
10	to discuss and finalize the instrument and time-frame for AAA	AAA instrument for the AY 2018-19 & 2019-20 finalized. The three member Assessment Committee finalized.
11	to review the preparations of Studio / Webinar Hall / VC	Reviewed.
12	Any other issue with the prior permission of the Chairman	<ul style="list-style-type: none"> <li>• Electricity problem</li> <li>• Online admissions</li> <li>• B.Voc Programme</li> <li>• Technical Assistance: Yogesh Chorge</li> </ul>

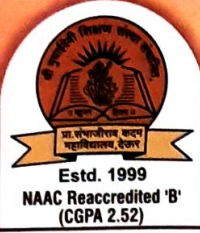
**Convener**  
IQAC

Prof. Sambhajirao Kadam College, Deur.

**Dr. B. N. Bhosale**  
Principal,

Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Solapur.





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Out. No. PSKCD / IQAC / / 1 to 13 / 2020-21

Date: 08.09.2020

### **IQAC Meeting Notice**

This is to inform you that an ONLINE meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 15<sup>th</sup> September, 2020 (Tuesday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur (Satara) at 11.30 a.m.

Meeting Platform: Zoom Meetings

Meeting ID: 9881752008

Pass Code: English

You are kindly requested to attend.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	to review the revised college web portal
03	to discuss the compliance of the time-line (03 May) activities
04	to organize National Level Webinars on IPR and NEP-2020
05	to organize National Level Webinar on Self Reliant India
06	to discuss Criterion-wise preparation for NAAC-2020
07	to discuss any other issues with prior permission of the Chairman

Copy to:

**Convener**  
**IQAC**  
Prof. Sambhajirao Kadam College, Deur.

**Dr. B. N. Bhosale**  
**Principal,**  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



# PROCEEDING BOOK

- Agenda Posted / Emailed / Delivered by hand to the following Members:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. A. R. Shelar	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12		Secretary, Students' Council	
13	Dr. M.D. Gujar	Co-ordinator, IQAC, PSKCD	





## Minutes

As per the Notice dated 8<sup>th</sup> September, 2020 an ONLINE meeting of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur, the meeting was called on 15<sup>th</sup> September 2020 (Tuesday) at 11.30 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur (Satara).

Meeting ID: 9881752008

Pass Code: English

The following members were present/absent:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. A. R. Shelar	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12		Secretary, Students' Council	
13	Dr. M.D. Gujar	Co-ordinator, IQAC, PSKCD	

Hon'ble President, College Development Committee, PSKCD attended the Meeting Online and imparted valuable suggestions



# PROCEEDING BOOK

For Meeting

No.	Minutes
01	to read and confirm the minutes of the last meeting
	The minutes of the last meeting held on 30 <sup>th</sup> July, 2020 were readout by the member coordinator Dr Manoj D Gujar and were confirmed.
02	to review the revised college web portal
	<p>The institutional web portal is undergoing a continuous change for the upcoming institutional NAAC exercise.</p> <p>The website is being designed by Wathare Infotech and the college coordinator for the website committee is Shri S S Adate.</p> <p>He displayed the latest home page design and the tabular set up on the LCD projector of the IQAC, the members discussed and imparted valuable suggestions regarding the web portal updates.</p> <p>The members expressed satisfaction over the revised web portal design and data updates.</p>
03	to discuss the compliance of the time-line (03 May) activities
	<p>After successfully conducting the Strength-Weaknesses-Opportunities and Challenges of the respective Faculties and Departments, an exhaustive action plan was carried out by the IQAC.</p> <p>To comply with this action plan the dead-line of 3<sup>rd</sup> May, 2020 was given to all.</p> <p>However, under the pandemic situation, the whole exercise come to a stand-still and it became difficult to achieve the desired targets.</p> <p>In this regard, the deadline was extended and the faculty members were asked to comply the given targets in the revised extended deadline.</p>
04	to organize National Level Webinars on IPR and NEP-2020
	<p>It was resolved that two webinars based on Intellectual Property Rights and National Education Policy 2020 be organized.</p> <p>The President, College Development Committee, suggested that for IPR national level speakers from the law and judiciary be called upon and for NEP senior educationists be called upon.</p> <p>IT was resolved that IQAC shall be the organizing body for these two Webinars.</p>



05	to organize National Level Webinar on Self Reliant India
	IT was also resolved that a National Level Webinar on Self Reliant India be organized by the Social Science Departments. Economics department to take lead in this organization.
6	to discuss Criterion-wise preparation for NAAC-2020
	<p>The Criterion wise preparation was discussed.</p> <p>The following Criterion Heads presented their working status of the respective Criterion.</p> <ol style="list-style-type: none"> <li>1. Criterion I: Dr Ashok Shelar, Shri S S Adate and Ms Vishaka Kadam</li> <li>2. Criterion II: Shri P V Patil, Dr U R Alatekar and Ms Poonam More</li> <li>3. Criterion III: Dr S U Chavare, Shri T R Sabale and Ms S B Choudhari</li> <li>4. Criterion IV: Dr P V Patil, Shri H B Pawar and Ms S S Kadam</li> <li>5. Criterion V: Dr D J Owale, Dr S S Potbhare and Ms A S P</li> <li>6. Criterion VI: Dr D B Shedage, Shri D R Mengal and Ms. P R Bhise</li> <li>7. Criterion VII: Dr S A Paudmal, Dr K V Kshatriya and Ms.A S N</li> </ol> <p>It was resolved that Draft for Qualitative Metrics and Quantitative Metrics be prepared and submitted to the IQAC</p>
7	to discuss any other issue/s with prior permission of the Chairman
	<p>There were no items for discussion.</p> <p>The meeting concluded with the vote of thanks by Dr Manoj D Gujar</p>



**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



Name of the Institution संस्थेचे नांव

# PROCEEDING BOOK

The ACTION TAKEN REPORT of the ONLINE Internal Quality Assurance Cell meeting held on 15<sup>th</sup> September 2020 (Tuesday) at 11.30 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur (Satara)


Meeting Platform: Zoom Meetings

Meeting ID: 9881752008

Pass Code: English

No.	Agenda Item / Decision Taken	Action Taken
01	to read and confirm the minutes of the last meeting	Confirmed
02	to review the revised college web portal	Reviewed. Changes suggested.
03	to discuss the compliance of the time-line (03 May) activities	Discussed. Targets revised.
04	to organize National Level Webinars on IPR and NEP-2020	Organized.
05	to organize National Level Webinar on Self Reliant India	Organized
06	to discuss Criterion-wise preparation for NAAC-2020	Discussed. Suggestions imparted for compliance
07	to discuss any other issue/s with prior permission of the Chairman	Closed the business with vote of thanks

  
**Convener**  
IQAC  
Prof. Sambhajirao Kadam College, Deur.

  
**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



# प्रोसिडींग बुक

सभेच्या कामकाजाच्या वृत्तांचे पुस्तक

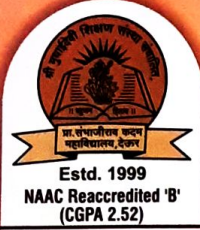
S 0366 सुभाष ऑफसेट, सातारा ☎ : २३१२२९

\* सूचना - सभेस हजर असलेल्या सभासदांची नावे गरजेप्रमाणे व जरूरीप्रमाणे स्वतंत्र कागदावर लिहून ती या कामकाजास जोडावीत.

No.

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|| Bahujan Hitay ||

Shri Mudhaidevi Shikshan Sanstha's,

**PROF. SAMBHAJIRAO KADAM COLLEGE, DEUR**

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Out. No. PSKCD / IQAC /

/ 1 to 13 / 2020-21

Date: 06.01.2021

## **IQAC Meeting Notice**

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 9<sup>th</sup> January, 2021 (Saturday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur (Satara) at 10.30 a.m.

You are kindly requested to attend.

No.	Agenda Items
01	to read and confirm the minutes of the last meeting
02	Discuss perspective plan, priorities, timelines, for the year 2020-21
03	to discuss the preparation of the AQAR 2019-20
04	to finalize the AAA committee for the year 2020-21
05	to review the National Webinars organized in the pandemic period
06	to review the activities under ISR
07	to organize an IQAC workshop under the Lead College Scheme
08	to appraise the cell with NIRF-2021 Registration and DCS-DVV
09	To discuss the feedbacks reports from various stakeholders and propose actions on the suggestions, if any
10	to discuss any other issue/s with the prior permission of the Chairman

Copy to:

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**Convener**  
**IQAC**  
Prof Sambhajirao Kadam College, Deur.

**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



Agenda Posted / Emailed / Delivered by hand to the following Members:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
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9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12		Secretary, Students' Council	
13	Dr. M.D. Gujar	Co-ordinator, IQAC, PSKCD	





## Minutes

As per the Meeting Notice dated 06<sup>th</sup> January, 2021, the meeting of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur (dist. Satara) was called on 9<sup>th</sup> January, (Saturday) at 10.30 a.m. in the office of the IQAC of Prof. Sambhajirao Kadam College, Deur (Satara).

The following members were present/absent:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Mr. A. R. Shelar	Assistant Professor	
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11	Coordinator, CSC, Satara	External Expert, IQAC	
12		Secretary, Students' Council	
13	Dr. M.D. Gujar	Co-ordinator, IQAC, PSKCD	

### Invited:

14	Shri. Arvind S. Kadam	Hon'ble Chairman, CDC	
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No.	Minutes
01	<p><b>to read and confirm the minutes of the last meeting</b></p> <p>The minutes of the last meeting held on 15 September, 2020 (Tuesday) were read out by the Member Coordinator, Dr. M.D.Gujar and were confirmed.</p>
02	<p><b>to discuss perspective plan, priorities, timelines, for the year 2020-21</b></p> <p>IQAC Coordinator, Dr M D Gujar, placed the prepared perspective plan before the cell.</p> <p>The cell discussed the priorities of the <b>NAAC</b> and also discussed on the timeline</p> <p>It was resolved that a 'reverse calendar' be prepared and placed in the subsequent IQAC meeting for the perusal.</p>
03	<p><b>to discuss the preparation of the AQAR 2019-20</b></p> <p>The validity of the Institutional NAAC Certification came to an end by November 2020.</p> <p>It was expected that the IQAC shall immediately proceed with the re-accreditation process including submission of AQAR.</p> <p>However, NAAC issued revised guidelines extending the date for submission of online AQAR online up to 31<sup>st</sup> May this year under the pandemic situation.</p> <p>Considering the Revised Accreditation Framework (RAF), SOPs as on 01.01.2021 and the revised guidelines for the submission of AQAR online, it was resolved that the AQAR be prepared, finalized and submitted prior to the revised date.</p>
04	<p><b>to finalize the AAA committee for the year 2020-21</b></p> <p>It was resolved that the Academic and Administrative audit of the institution be channelized and completed before the end of the AY 2020-21.</p> <p>The Chairman directed that the AAA Committee shall be comprised of the following members:</p> <ul style="list-style-type: none"> <li>• Principal Dr Subhash Dev, Gogate-Joglekar College, Ratnagiri - Chairman</li> <li>• Professor (Dr) Ravindra Thakur, Shivaji University, Kolhapur- Member</li> <li>• Dr Anand Jarag, HOD, English, D R Mane College, Kagal - Member</li> </ul>
05	<p><b>to review the National Webinars organized in the pandemic period</b></p> <p>The Research Committee Coordinator, Dr S U Chavare, reviewed various National Webinars organized in this academic year up to this date.</p>
6	<p><b>to review the activities under ISR</b></p> <p>The existing project under Institutional Social Responsibility (ISR), the rain water harvesting project, got well placed in the adjoining village, Dahigaon.</p> <p>The Pilot project was exercised in the campus itself.</p> <p>It was resolved that the same project is to be exercised in select adjoining villages under UBA scheme.</p>



7	<b>to organize an IQAC workshop under the Lead College Scheme</b>
	It was decided that Internal Quality Assurance Cell should organize a special workshop for the faculty members enhancing their understanding of RAF, SOPs and the DCS-DVV procedures under the auspices of Lead College Scheme.
08	<b>to appraise the cell with NIRF-2021 Registration and DCS-DVV</b>
	<p>Member coordinator Dr Manoj D Gujar informed the cell regarding the present status of NIRF registration and DCS-DVV procedure.</p> <p>He appraised the cell that the institute registered for NIRF, collected the required data, analyzed it and uploaded the analyzed data on the Data Capturing System of the National Institutional Ranking Framework website.</p> <p>The deadline for submission of the data is 5<sup>th</sup> February 2021.</p> <p>He also informed that the Data Verification and Validation process will be followed immediately after submission of data and the coordinator, in the capacity of the nodal officer, will respond the queries raised by the team DVV.</p> <p>The required files and data sheets shall be placed on the institutional website.</p>
09	<b>To discuss the feedbacks reports from various stakeholders and propose actions on the suggestions, if any</b>
	<p>The Criterion Head for Curricular Aspects, Dr Ashok Shelar placed before Cell the different Feedbacks in a Reports Form received from stakeholders.</p> <p>The received feedbacks were analysed by the Feedback Analysis Committee and the Reports with Analysis was discussed in the Cell.</p> <p>After the due discussion, suggestions were imparted to the concerned Criterion, Faculty Coordinators, Faculties and the Committees in the concerned areas.</p>
10	<b>to discuss any other issue/s with prior permission of the Chairman</b>
	<p>Principal Dr B N Bhosale declared that 'An Innovative Teacher Award' has been institutionalized by the CDC President, Hon'ble Arvind Sahebrao Kadam.</p> <p>The Scheme has been duly formalized and the applications are to be invited in the February in an online and offline mode.</p> <p>The received applications shall be scrutinized in the end of March and the Awarding Ceremony will be organized in April. He expected that IQAC shall design the Assessment Instrument for the ITA based on the ASAR.</p> <p>Resolution: IQAC Coordinator shall coordinate the ITA Scheme.</p>



**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Dist. Tal. Karagaon, Dist. Satara.



The ACTION TAKEN REPORT of the ONLINE Internal Quality Assurance Cell meeting held on 9<sup>th</sup> January, 2021 (Saturday) in the office of the Internal Quality Assurance Cell, Prof. Sambhajirao Kadam College, Deur (Satara) at 10.30 a.m.

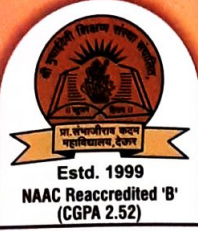
No.	Agenda Item / Decision Taken	Action Taken
01	to read and confirm the minutes of the last meeting	Confirmed
02	to discuss perspective plan, priorities, timelines, for the year 2020-21	A rough draft of the Reverse Calendar prepared
03	to discuss the preparation of the AQAR 2019-20	The Qualitative and Quantitative Data from the respective criterion heads collected, the draft AQAR prepared.
04	to finalize the AAA committee for the year 2020-21	AAA committee composition finalized.
05	to review the National Webinars organized in the pandemic period	Reviewed
6	to review the activities under ISR	Reviewed
7	to organize an IQAC workshop under the Lead College Scheme	Proposed under the Lead College Scheme
8	to appraise the cell with NIRF-2021 Registration and DCS-DVV	Appraised the Cell. DCS-DVV in progress.
9	To discuss the feedbacks reports from various stakeholders and propose actions on the suggestions, if any	Suggestions imparted
10	to discuss any other issue/s with prior permission of the Chairman	Innovative Teacher Award: Instrument for the Award formalized, Scheme Declared and formally Circulated

*[Signature]*  
Convener  
IQAC

Prof. Sambhajirao Kadam College, Deur.

*[Signature]*  
Dr. B. N. Bhosale  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Karagaon, Dist. Satara.





|| Bahujan Hitay ||

Shri Mudhaidevi Shikshan Sanstha's,

**PROF. SAMBAHAJIRAO KADAM COLLEGE, DEUR**

Affiliated to Shivaji University, Kolhapur

Address : A/p. Deur, Tal. Koregaon, Dist. Satara - 415524, Maharashtra (India)

■ Tel./Fax.: (02371) 254368, 254227 ■ Web : www.pskcollegedeur.ac.in ■ Email : principalpskcd@gmail.com

Out. No. PSKCD / IQAC / / 1 to 13 / 2020-21

Date: 22.03.2021

## IQAC Meeting Notice

This is to inform you that an ONLINE meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 27<sup>th</sup> March, 2021 (Saturday) at 01.00 p.m.

The meeting platform is Zoom and the link to join the meeting is:

<https://us02web.zoom.us/j/9881752008?pwd=UEV1dW8wN3FNdWZQRVdwdHpGKytEdz09>

Meeting ID: 9881752008

Pass Code: English

You are kindly requested to attend.


### No.

### Agenda Items

- 01 to read and confirm the minutes of the last meeting
- 02 Preparing Reverse Calendar & discussing RAF Preparation: NAAC-2021
- 03 to discuss the preparation of the AQAR 2019-20
- 04 mid-term review of the AAA-2020-21
- 05 to review the activities under ISR
- 06 to review the NIRF-2021 DCS and DVV
- 07 to discuss any other issue/s with the prior permission of the Chairman

Copy to:

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Chairman  
IQAC  
Prof. Sambhajirao Kadam College, Deur.

  
**Dr. B. N. Bhosale**  
Principal,

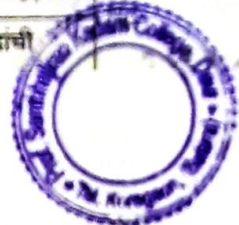
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.



- Agenda Posted / Emailed / Delivered by hand to the following Members:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Dr. A. R. Shelar	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H.B.Kadam	Management Member	
7	Mr. D.K.Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S.A.Nalawade	Alumni Representative	
10	Dr. M.S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12		Secretary, Students' Council	
13	Dr. M.D. Gujar	Co-ordinator, IQAC, PSKCD	





## Minutes

As per the Meeting Notice dated 22<sup>nd</sup> March, 2021, an online meeting of the Internal Quality Assurance Cell (IQAC) of Prof. Sambhajirao Kadam College, Deur (dist. Satara) was called on 27<sup>th</sup> March, (Saturday) at 01.00 p.m. on Zoom Meetings Platform.

The Meeting ID was 9881752008 and the Pass Code was English.

The following members recorded their presence in the online meeting:

Sr. No.	Name of the Member	Designation	Sign
1	Dr. Bharat N. Bhosale	Chairman, IQAC, PSKCD	
2	Dr. D. J. Owale	Assistant Professor	
3	Mr. A. R. Shelar	Assistant Professor	
4	Dr. S. U. Chavare	Assistant Professor	
5	Mr. Harshal B. Pawar	Librarian	
6	Mr. H. B. Kadam	Management Member	
7	Mr. D. K. Shinde	Management Member	
8	Mr. S. K. Kadam	Head Clerk	
9	Shri. S. A. Nalawade	Alumni Representative	
10	Dr. M. S. Shinde	Stakeholder Representative	
11	Coordinator, CSC, Satara	External Expert, IQAC	
12		Secretary, Students' Council	
13	Dr. M. D. Gujar	Co-ordinator, IQAC, PSKCD	

### Invited:

14	Shri. Arvind S. Kadam	Hon'ble Chairman, CDC	
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No.	Minutes
01	to read and confirm the minutes of the last meeting
	The minutes of the last meeting held on 9 <sup>th</sup> January, 2021 (Saturday) were read out by the Member Coordinator, Dr. M.D.Gujar and confirmed.
02	Preparing Reverse Calendar & discussing RAF Preparation:NAAC-2021
	<p>The IQAC Chairman, Principal Dr Bharat Bhosale, discussed the need and necessity for preparing the reverse Calendar for the third cycle of NAAC.</p> <p>The Coordinator, Dr M D Gujar informed the Cell regarding the present status of the preparation under RAF.</p> <p>It was resolved that a Reverse Calendar be prepared incorporating the detailed action plan for the upcoming NAAC exercise and be circulated among the Faculty Members.</p>
03	to discuss the preparation of the AQAR 2019-20
	<p>As per the revised guidelines of National Assessment and Accreditation Council, Bangalore, the deadline for the submission of Annual Quality Assurance Report/s is 31 May 2021.</p> <p>The draft of the institutional AQAR for Academic Year 2019-20 was placed before the cell with the update data collection and compilation and its analysis.</p> <p>The Cell approved the AQAR and it was resolved that the Coordinator, Dr Manoj D Gujar, should upload the AQAR with the help of criterion heads on the NAAC dashboard before the due date.</p>
04	mid-term review of the AAA-2020-21
	<p>Coordinator Dr Manoj D Gujar appraised the Cell that the AAA for the Academic Year 2021-21 is in process.</p> <p>The Committee for the AAA this year is comprised of Principal Dr Subhash Dev, Gogate-Joglekar College, Ratnagiri, as the Chairman, Professor Dr Ravindra Thakur as the member from the University Department and Dr Anand Jarag, Head, Department of English, D.R.Mane Collge, Kagal Kolhapur) as a senior professor.</p> <p>It was resolved that the AAA 2020-21 be formally completed before the closure of the AY 2020-21.</p>





05	to review the activities under ISR
	<p>The ISR project 'Rain-water harvesting and bore well recharge' is under progress. The pilot project of this scheme is completed in the institution with the help of Rotary Club of Satara followed by another one in an adjoining adopted village, Dahigaon.</p> <p>The ISR coordinator Dr Prasannakumar Patil appraised the cell that the project has been slowed down under the pandemic situation and steps are being taken to complete the project in the other selected 03 villages: Palshi, Pimpode, and Adarki.</p> <p>He declared that the project will come to an end before the end of summer this year.</p>
6	to review the NIRF-2021 DCS and DVV
	<p>The Member Coordinator, Dr Manoj D Gujar informed the working status of the National Institutional Ranking Framework i.e. NIRF.</p> <p>He appraised that the IQAC has updated the institutional NIRF data on the Data Capturing System (DCS) and the DVV is in progress.</p> <p>He also informed that the institute received few clarification mails from the NIRF and also received some phone calls from the landline number +911124360683 seeking clarification regarding certain uploaded data.</p> <p>All queries raised from the NIRFs end has been successfully clarified and the process of DCS-DVV has come to an end.</p>
7	to discuss any other issue/s with the prior permission of the Chairman
	<p>There were no items for discussion under this item.</p> <p>The meeting concluded with the vote of thanks proposed by the Member coordinator Dr M D Gujar</p>

**Dr. B. N. Bhosale**  
Principal,  
Prof. Sambhajirao Kadam College,  
Deur, Tal. Koregaon, Dist. Satara.




The ACTION TAKEN REPORT of the ONLINE Internal Quality Assurance Cell meeting held on 27<sup>th</sup> March, 2021 (Saturday) at 01.00 p.m. through Zoom Platform under the pandemic situation.

Meeting Link:

<https://us02web.zoom.us/j/9881752008?pwd=UEV1dW8wN3FNdWZQRVdwdHpGKytEdz09>

No.	Agenda Item / Decision Taken	Action Taken
01	to read and confirm the minutes of the last meeting	Confirmed.
02	Preparing Reverse Calendar & discussing RAF Preparation: NAAC-2021	Reverse Calendar Prepared
03	to discuss the preparation of the AQAR 2019-20	AQAR prepared and ready for submission
04	mid-term review of the AAA-2020-21	The Committee for the AAA constituted. AAA 2020-21 is under process.
05	to review the activities under ISR	The ISR project 'Rain-water harvesting and bore well recharge' is under progress in the select 03 adjoining villages: Palshi, Pimpode, and Adarki.
6	to review the NIRF-2021 DCS and DVV	NIRF DCS-DVV completed
7	to discuss any other issue/s with the prior permission of the Chairman	

  
**Chairman**  
 Prof. Sambhajirao Kadam College, Deur.

  
**Dr. B. N. Bhosale**  
 Principal,  
 Prof. Sambhajirao Kadam College,  
 Deur, Tal. Koregaon, Dist. Satara.